**Deposit Notice - Briar Glen PTC**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| YOUR NAME: |  |  | PHONE: |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| EVENT/CATEGORY: |  |  |  |  |  |
|  |  |  |  |  |  |
| DATE SUBMITTED: |  | TOTAL AMOUNT: |  |  |
|  |  | $ |  |  |  |
|  |  |  |  |  |  |

SPECIFIC DESCRIPTION OF SOURCE:

Complete the following information for your deposit:

|  |  |  |
| --- | --- | --- |
| CASH | QUANTITY | TOTAL |
|  |  |  |
| $20.00 |  | $ |
|  |  |  |
| $10.00 |  | $ |
|  |  |  |
| $5.00 |  | $ |
|  |  |  |
| $1.00 |  | $ |
|  |  |  |
| $0.25 |  | $ |
|  |  |  |
| $0.10 |  | $ |
|  |  |  |
| $0.05 |  | $ |
|  |  |  |
| $0.01 |  | $ |
|  |  |  |
|  | TOTAL CASH: | $ |
|  |  |  |

|  |  |
| --- | --- |
| CHECK NUMBER | CHECK AMOUNT |
|  |  |
| For numerous checks… indicate total # of checksand total $ amount  | \*but please include a separate itemized list of checks\*  |

TOTAL CHECKS: $

|  |  |
| --- | --- |
| ACCEPTED BY (PTO TREASURER): | DATE: |



For Treasurer’s Use Only: Category \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Transaction ID \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Deposit Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Logged \_\_\_\_\_\_\_\_\_\_\_\_\_\_



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